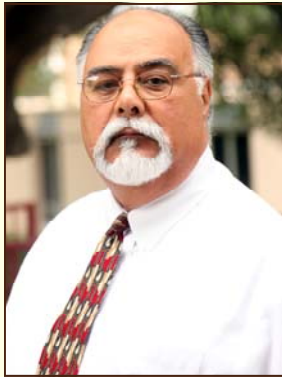


Human Resources Department

Human Resources Generalist Program

Human Resources Generalists (**HRG**) are located within City departments to help employees understand their rights and responsibilities. The Generalists also help in guiding departments in the consistent application of human resource laws, policies and procedures. They provide guidance regarding City policies and procedures; answer questions regarding state and federal employment regulations; serve as a mediator and resource to resolve sensitive employee relations issues; investigate complaints of workplace violence, EEO issues, sexual harassment and other workplace condition issues, and assist in identifying training opportunities.

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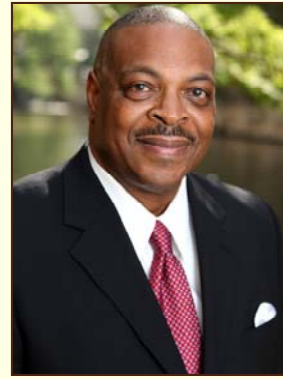
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